

WFHS Official Rules Governing Parking 2016 - 2017
***Please read carefully. Students are expected to abide by these rules,
to park on school campus.***

1. All students must clear all fees and fines prior to applying for a parking permit. Permits will not be issued to students with outstanding fines or fees to your assigned school, or any other school.
2. The parking fee established by the **Wake County Board of Education** for the 2016-2017 school year is \$170. If students are sharing, one student is responsible for full payment; no partial payments will be accepted.
3. Parking permit applications will be available to students who have a valid North Carolina Driver's License. **No learning permits are accepted.**
4. All students who park a motor vehicle on the school campus must display their current parking tags at all times. The tag must be hung from the inside rear view mirror, facing the front of the vehicle. Backing into spaces is **not permitted**. Students who fail to properly display the tag will be ticketed or have their parking tags revoked without refund.
5. The only places available for student parking are the student lots. Students may not park on the road, drive-way, in the staff lot, intersections, or any other place, including other school campuses. Vehicles parked in unauthorized areas, on school campus, may be towed at the owner's expense and the parking tags will be subject to revocation without refund.
6. The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour on school campus. Seat belts are required for driver and **all** passengers.
7. Speeding and reckless driving are prohibited. Exiting from student lots in the afternoon may be held until buses clear the area. Citations will be issued as necessary.
8. Supervision is provided for parking lots; however, the school system is not responsible for damages to or theft from vehicles. Students are cautioned **not** to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
9. Student vehicles are subject to search and seizure per Wake County School Board Policy 6600.
10. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student/owner.
11. If a student holding an assigned parking space transfers within the WCPSS, during the year, he or she will be assigned a space at the new school with no further payment of fees, assuming the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make an appropriate refund.

12. Refunds for parking fees will be made only if the student moves away from the Wake County Public School System. Convenience fees for online payment will not be refunded. Parking fees will **not** be refunded for:
 - Voluntary withdrawal from school (dropping out);
 - Long-term suspension from school;
 - School-based disciplinary action related to loss of parking privilege;
 - Loss of driving privilege due to revocation of operator's license.
 - **All other refund requests are at the discretion of the school principal.**
13. Only one parking tag will be issued per parking space. Student may register only two **family** vehicles. Student's sharing a space may register one **family** vehicle each. A copy of the vehicle registration must be turned into the school for each vehicle. The tag may be moved from one registered student's vehicle to the other registered student's vehicle sharing the assigned space; but may **not** be sold, given, or loaned to another student for his or her use. The penalty for doing so is revocation of parking privileges. Only **two** students may share **one** parking space. Both students must abide by all rules and regulations set forth for campus parking.
14. Students shall inform school security immediately of any changes in vehicle, or license plate; even if the change is only for one day. Parking lots are checked every day and unknown vehicles are subject to being tagged, ticketed, or towed at owner's expense.
15. Lost parking tags will be replaced for a \$10 fee. Please report any lost tag to the office immediately.
16. School Board Policy 6430 prohibits the possession and/or use of tobacco products on school campus. Student may not possess tobacco products, or smoke, in cars at any time while on the school campus. All school board policies are to be followed and will be enforced.
17. Loitering in the parking lot is prohibited. **Students should lock their cars and proceed into the building immediately upon arriving at school and depart immediately after school.** Students need written permission from an administrator, the SRO, or the school security guard to be in student parking lots during school hours.
18. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy 7180, students who violate parking regulations are subject to any or all of the following consequences:
 - Revocation of parking privilege
 - Ticketing/Fine
 - Disciplinary action
 - Criminal charges as prescribed by law
 - Towing & storage of the vehicle, at the owner's expense
 - Handicapped parking is available as needed on an assigned basis only. Parking fee is required.

19. **Parking a vehicle on school property is a privilege, not a right.** Please review all parking regulations with your parents, and call the school for clarification of any matter about which there are questions.
20. Students assigned to spaces on the upper level of the parking structure (parking space numbers 700-872) must move their vehicle to clear this lot each school day by 2:45 PM. If staying after school for activities, any affected student may move to another parking space in the lower level parking deck after 2:30 PM.
21. Students authorized to park on campus **are not** automatically qualified to leave campus (i.e. lunch, early dismissal, checked out). Students must have an off campus lunch pass, early dismissal pass or physically sign out at attendance if approved to check out early.

Please visit the school's website for information on changes to this year's parking procedures including dates for pickup and required paperwork. Thank you for doing your part in keeping our school a safe place for everyone.

